



**OAHU INTERTRIBAL COUNCIL
45th ANNUAL INTERTRIBAL POWWOW
HONOLULU, HAWAII**

VENDOR APPLICATION

WHEN: OCTOBER 5th & 6th, 2019 10 am - 5pm
WHERE: Magic Island at Ala Moana Beach Park Honolulu, Hawaii
FEE: \$225.00 before April 1, 2019, \$275.00 before May 15, 2019 and \$325.00 after May 15, 2019

**VENDOR APPLICATION AND PAYMENT DEADLINE IS Thursday AUGUST 1, 2019
APPLICATION AND PAYMENT POSTMARKED AFTER
AUGUST 1, 2019 WILL NOT BE ACCEPTED.**

**The postmark date will determine the date the vendor
application and payment were submitted.**

Every year our goal is to perpetuate the North American Indian/Native Alaskan culture and heritage by sharing our music, dance, native foods, and arts & crafts with our community in Hawaii. We invite you to share in this celebration by offering to sell your Native crafted merchandise that reflects the customs and values of our rich heritage.

PLEASE READ THROUGH CAREFULLY!!

Vendor's fee is for two days per booth space. Sharing of booths is not allowed. Canopies might be shared. Vendor booth fees are payable in the form of Post Office Money Order or Cashier's Check, made payable to the Oahu Intertribal Council. Out of town vendors will be provided with one (1) table (6'x2'6") and two (2) chairs. If you will need additional tables, add \$25.00 for each table (max. of 2 additional tables). There are no shade trees at the powwow site. Out of town vendors will be offered a 10' X 10' covered space or 10' X 20" canopy shared by another vendor at an additional cost of \$50.00. Vendors will need to be ready to sell no later than 9:00am on Saturday and Sunday.

Please fill in all the blanks below.

COMPANY / VENDOR NAME _____

TAX ID # _____

TRIBAL AFFILIATION _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____ PHONE _____

E-MAIL _____ CELL PHONE _____



Vendor Booth Fee \$ _____
 I will need ___ extra tables at \$25.00 each \$ _____
 Vendor Liability Insurance Fee \$60.00 (see amendment) \$ _____
 10' X 10' canopy \$50.00 (10' X 20' canopy shared) \$ _____

TOTAL AMOUNT ENCLOSED \$ _____

Cashier's Check # _____ Postal Money Order # _____

Please return the signed vendor application, payment, your certificate of insurance (see amendment), and your list of merchandise you intend to sell to:

**Oahu Intertribal Council
 c/o Pauline Lynch
 95-715 Kahikinui Pl.
 Mililani, Hi. 96789**

Any questions email: honolulupowwow@gmail.com

By my signature, I have read and fully understand and agree to adhere to all items stipulated in the Vendor Application and Powwow Vendor Booth Rules and Regulations.

SIGNATURE: _____ **Date** _____

List of merchandise: _____

OAHU INTERTRIBAL COUNCIL

2019 POWWOW VENDOR BOOTH RULES AND REGULATIONS

The 45th Annual Intertribal Powwow is presented by the Oahu Intertribal Council, a 501c-3 nonprofit organization. The proceeds from this event go to facilitate cultural, educational, and community events for North American Indians and Native Alaskans living in Hawaii.

AMENDMENT

The Vendor Application and the following Rules and Regulations will govern admission to and the right to sell at the 45th Annual Intertribal Powwow. Please review carefully as several rules have either changed or been updated. A policy change by the City and County of Honolulu and the State of Hawaii requires all vendors to have General Liability Insurance with limits of at least \$1,000,000.00 aggregate, with a Certificate of Insurance naming the Oahu Intertribal Council, City and County of Honolulu & the State of Hawaii, as additional insured, and that said certificate be attached to your completed vendor application. If you have a



current existing Liability Insurance that meets the \$1,000,000.00 requirement, please attach the Certificate of Insurance to your vendor application. For those vendors who elect to have the Oahu Intertribal Council purchase insurance for you from Insurevents, please check the appropriate box and add the additional fee of **\$60.00**. The Powwow committee will provide you with a copy of the Certificate of Insurance from Insurevents should you choose to have the Oahu Intertribal Council purchase the liability insurance for you.

1. The Powwow staff will assign crafter's booths on a first come first served basis. The final assignment of booth spaces will be at the discretion of the staff and will remain set throughout the powwow, no exceptions.
 2. Vendor's entire booth and display shall be confined to an area not to exceed 10' wide and 15' deep.
 3. Vendors will unload and then remove all vehicles from the loading /unloading zone for the duration of the Powwow. Please set up your booth after unloading and removing your vehicle. Vendors are absolutely prohibited from driving on the Park's lawn at any time.
 4. Vendors agree that they are responsible for hauling out all empty boxes, cartons, and other rubbish from their assigned area at the end of each day. Vendors agree to leave their booth space in a good, clean, and tidy condition. All trash is to be taken and disposed of in the large dumpster at the park.
 5. Vendors are personally responsible for all taxes, be that excise, income, or any other levy relating to their income taken from this Powwow. The Oahu Intertribal Council assumes no responsibility for the collection of the Hawaii general excise tax as required by law.
 6. The Powwow staff reserves the right to revoke the privilege of admission to and selling at the Powwow, of any vendor, who violates this agreement.
 7. This agreement cannot be changed or altered in any way or otherwise transferred by either party without the written consent of the parties and shall not be considered a joint venture or partnership between vendors and sponsoring organizations.
 8. In signing this application form, I do hereby agree to and do indemnify, hold harmless and defend the Oahu Intertribal Council from and against; any and all liability, responsibility, loss, damage, cost or expenses of any kind whatsoever (including, but not limited to cost, interest and attorney's fees) which the Oahu Intertribal Council may incur, suffer, be put to pay or be required to pay, incident to or arising directly or indirectly from any intentional or negligent act or omission by applicant.
 9. **Vendors are responsible for their own security at all times.**
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10. All vendor products, merchandise, or goods for resale must only be made/hand-crafted by North America Indians/Alaska Natives, within the US or Canada. The Powwow Committee shall have the final decision regarding this requirement.
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11. **Sale of knives, axes, hatchets, bows and arrows, slingshots or anything that can be considered a weapon shall be prohibited in Honolulu City & County parks.**
 12. Merchandise, flags and banners cannot be displayed from City & County Park's trees, tables or benches.
 13. Vendors may park their vehicles in the stalls adjacent to the powwow area that are not coned off or reserved by signage.
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WRITTEN NOTICE OF CANCELLATION FOR FULL REFUND OF BOOTH FEES MUST BE RECEIVED IN WRITING AND POSTMARKED NO LATER THAN Saturday August 31, 2019.